

Before We Leave Checklist

In Advance	On Our Way Out
<input type="checkbox"/> Stop Newspaper	<input type="checkbox"/> Wash Dirty Dishes
<input type="checkbox"/> Hold Mail	<input type="checkbox"/> Empty Clothes Washer & Dry Clothes
<input type="checkbox"/> Stop Deliveries	<input type="checkbox"/> Unplug Computers
<input type="checkbox"/> Pay Bills In Advance Thru Return Date	<input type="checkbox"/> Empty & Unplug All Appliances
<input type="checkbox"/> Notify Trusted Neighbor(s)	<input type="checkbox"/> Water Plants*
<input type="checkbox"/> Leave Key(s) With Trusted Neighbor(s)	<input type="checkbox"/> Adjust Thermostat(s)
<input type="checkbox"/> Give Contact Info to Trusted Neighbor(s)	<input type="checkbox"/> Set Timers for Lights / Music
<input type="checkbox"/> Setup Answering Service / Machine	<input type="checkbox"/> Close Shades / Drapes / Curtains
<input type="checkbox"/> Turn On Email Auto-Response	<input type="checkbox"/> Collect Last of Mail From Mailbox
<input type="checkbox"/> Make Arrangements for Pets & Plants*	<input type="checkbox"/> Sprinkle Baking Soda in Toilets / Sinks
<input type="checkbox"/> Notify Alarm Company	<input type="checkbox"/> Empty Trash
<input type="checkbox"/> Advise Police	<input type="checkbox"/> Turn Off Gas
<input type="checkbox"/> -	<input type="checkbox"/> Shut Off Water to Sprinklers
<input type="checkbox"/> -	<input type="checkbox"/> Turn Off Main Water Valve
<input type="checkbox"/> -	<input type="checkbox"/> Shut Off Water to Clothes Washer
<input type="checkbox"/> -	<input type="checkbox"/> Open Hot/Cold Water Sink Knobs
<input type="checkbox"/> -	<input type="checkbox"/> Shut Off Water to Icemaker
<input type="checkbox"/> -	<input type="checkbox"/> Shut Off Water to Toilets & Flush
<input type="checkbox"/> Gather Evac. Grab-N-Go List Items ^	<input type="checkbox"/> Drain & Shut off Hot Water Heater
Utility Providers to Consider:	<input type="checkbox"/> Turn Off All Water System Circuits
<input type="checkbox"/> Gas Company	<input type="checkbox"/> -
<input type="checkbox"/> Electric Company	<input type="checkbox"/> -
<input type="checkbox"/> Internet Provider	<input type="checkbox"/> -
<input type="checkbox"/> Telephone Company	<input type="checkbox"/> -
Take & Carry Digital Photos of:	<input type="checkbox"/> Set Security System
<input type="checkbox"/> Driver License	<input type="checkbox"/> Take Spare Hidden House Key w/You
<input type="checkbox"/> Passport	<input type="checkbox"/> Lock House
<input type="checkbox"/> Prescription Medicine Labels	<input type="checkbox"/> Emergency Board-Up Windows/Doors^

* Find automated ways to keep plants watered while away

^ Special Considerations for Emergency Evacuation

Prepared By: Prepare4Tomorrow

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